



PROPOSED CHANGES TO NHATA BYLAWS

Pursuant to the NHATA bylaws, any substantive changes to the bylaws may be altered, amended, supplemented, or repealed after any such changes, approved by the NHATA Officers, are submitted to the membership at a semi-annual meeting, and approved by at least two-thirds (2/3) of the total votes cast. Any changes so approved shall be resubmitted to the NHATA Officers. If the NHATA Officers then approves the changes by a majority vote of the number of Officers the in Office, the changes shall there upon become effective.

- a. Voting on amendments maybe web based., and then voted on by the voting-eligible membership (Certified and Retired Certified members only).

The following proposed changes to the NHATA bylaws were approved by the NHATA Executive Board DATE, during the Executive Council meeting.

Open comment on Bylaws changes will take place from January 1, 2021 to January 29, 2021. All voting-eligible members will be asked to vote on each of the proposed changes via an electronic ballot following completion of the open comment period.

Please review the proposed changes below, and contact NHATA Past-President Sandy Snow at past-president@nhata.org if you have any questions.

1) Proposed substantive change to bylaw Article 2.0 a (Purposes)

Current language Article 2.0 a:

To enhance the quality of health care for the physically active.

Proposed change: Strike current language and replace with new language, as below

Proposed change: *Strike some language and replace "for the physically active" with new language, as below.*

- a. To enhance the quality of health care ~~for the physically active~~ **provided by athletic trainers.**

Rationale: Updates and is more representative of the diversity of care provided and populations treated by athletic trainers in NH and aligns better with NATA bylaws.

2) Proposed substantive change to bylaw Article 3.1 (Classes of Members)

Current language Article 3.1:

The NHATA shall have the following classes of Members. No individual or individual representative of an entity shall be eligible for more than one class of membership at the same time. The classes of membership are:

- a. Certified - Regular
- b. Certified - Retired
- c. Certified – Student
- d. Certified – International
- e. Associate
- f. Noncertified – Student
- g. Noncertified – International
- h. Supplier
- i. Honorary

Proposed change: *Strike and consolidate member categories, as below.*

The NHATA shall have the following classes of Members. No individual or individual representative of an entity shall be eligible for more than one class of membership at the same time. The classes of membership are:

- a. ~~Certified~~ –Regular
- b. ~~Certified~~ – ~~Retired~~
- c. ~~Certified~~ –Student
- d. ~~Certified~~ –International
- e. Associate
- f. ~~Noncertified~~ – ~~Student~~
- g. ~~Noncertified~~ –
International
- h. ~~Supplier~~
- i. Honorary

Rationale: The proposed change better aligns with the NATA member categories.

3) Proposed substantive change to bylaw Article 3.2 a-f (Membership Qualifications)

Current language Article 3.2:

All membership applicants for Certified-Regular, Certified-Retired, and Certified-Student classifications must reside or practice athletic training in the State of New Hampshire.

- a. **Certified - Regular Members.** Certified-Regular membership shall be open to any non-student NATA certified athletic trainer (ATC) possessing current National Athletic Trainers' Association Board of Certification, Inc. (NATA-BOC) certification and in good standing with NATA-BOC. Certified-Regular Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- b. **Certified - Retired Members.** Certified-Retired membership shall be open to any Certified Member who possesses current NATA-BOC certification, is in good standing with NATA-BOC and establishes that he or she is now retired from the practice of athletic training. Additionally, the Member must submit a letter to NHATA stating that the Member is retired from the practice of athletic training as of a certain date. Certified-Retired Members shall pay no dues.
- c. **Certified - Student.** Certified-Student membership shall be open to individuals possessing current NATA-BOC certification and in good standing with NATA-BOC who are enrolled

as full-time graduate students working toward an advanced degree at an accredited college or university. Certified-Student Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA. An individual may not be classified as a Certified-Student Member for a combined total of more than three years.

- d. **Certified - International Members.** Certified-International membership shall be open to individuals possessing current NATA-BOC certification and in good standing with NATA-BOC who reside in a geographic area not included in any current District. Certified-International Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- e. **Associate Members.** Associate membership shall be open to individuals who are working professionally in athletics, education, research, medicine, or an allied health profession related to athletic training. An individual who has fulfilled the requirements to apply for the NATA-BOC certification exam and is not currently enrolled as a full-time student shall be eligible for the Associate membership category. In addition, the membership category of a Certified Member in good standing with NATA who has been placed on inactive status by NATA-BOC shall be changed to Associate Member. Associate Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- f. **Noncertified - Student Members.** Noncertified Student membership shall be open to those individuals meeting the following criteria:
 - i. noncertified individuals enrolled as full-time graduate students in an accredited college or university; and
 - ii. individuals making progress toward the fulfillment of the requirements for NATA-BOC certification.
 - iii. An individual may be classified as a Noncertified-Student Member for a combined total of no more than eight years (undergraduate five, graduate three). After eight years, the individual must transfer to the Associate Member category. Noncertified-Student Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- g. **Noncertified - International Members.** Noncertified-International membership shall be open to those individuals who otherwise meet the requirements for Certified-International membership but do not possess current NATA-BOC certification. Noncertified-International Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- h. **Supplier Members.** Supplier membership shall be open to those entities which are suppliers and/or manufacturers of athletic training materials, supplies, equipment and/or services. Supplier Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- i. **Honorary Members.** An individual may be awarded Honorary membership in NHATA only by NHATA. Persons who show profound interest in and promote the athletic training profession shall be eligible. Nominations shall be made by Certified Members only and must be accompanied by resumes. Nominations shall be made to the Officers of the NHATA for approval. Honorary Members shall pay no dues.

Proposed change: Remove some language and strike and replace "NATA" and "NATA-BOC" with new language, as below. Add updated and clarifying language, as below.

All membership applicants for Certified-~~Regular~~, Certified-~~Retired~~, and Certified-~~Student~~ classifications must reside or practice athletic training in the State of New Hampshire.

- a. **Certified -~~Regular~~ Members.** Certified-~~Regular~~ membership shall be open to any non-

- ~~student NATA Board of Certification, Inc. (BOC) certified athletic trainer (ATC) possessing current National Athletic Trainers' Association Board of Certification, Inc. (NATA-BOC) certification and in good standing with NATA-BOC. Certified-Regular Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.~~
- b. ~~Certified~~ **Retired Members.** ~~Certified~~ Retired membership shall be open to any **former** Certified Member who ~~possesses current~~ **has resigned their** NATA-BOC certification, ~~is in good standing with NATA-BOC and establishes that he or she is now retired from the practice of athletic training. Additionally, the Member must submit a letter to NHATA stating that the Member is retired from the practice of athletic training as of a certain date. Certified-Retired Members shall pay no dues.~~
- c. ~~Certified~~ **Student.** ~~Certified~~ Student membership shall be open to individuals possessing current NATA-BOC certification and in good standing with NATA-BOC who are enrolled as full-time graduate students working toward an advanced degree at an accredited college or university. Certified-Student Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA. An individual may not be classified as a Certified-Student Member for a combined total of more than three years.
- d. ~~Certified~~ **International Members.** ~~Certified~~ International membership shall be open to individuals possessing current NATA-BOC certification and in good standing with NATA-BOC who reside in a geographic area not included in any current District. Certified-International Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- d.e. **Associate Members.** Associate membership shall be open to individuals who are working professionally in athletics, education, research, medicine, or an allied health profession related to athletic training. An individual who has fulfilled the requirements to apply for the NATA-BOC certification exam and is not currently enrolled as a full-time student shall be eligible for the Associate membership category. In addition, the membership category of a Certified Member in good standing with NATA who has been placed on inactive status by NATA-BOC shall be changed to Associate Member. Associate Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- e.f. ~~Noncertified~~ **Student Members.** ~~Noncertified~~ Student membership shall be open to those individuals meeting the following criteria:
- i. noncertified individuals enrolled as full-time ~~graduate~~ students in an accredited college or university; and
 - ii. individuals making progress toward the fulfillment of the requirements for NATA-BOC certification.
 - iii. An individual may be classified as a ~~Noncertified~~ Student Member for a combined total of no more than eight years (undergraduate five, graduate three). After eight years, the individual must transfer to the Associate Member category. ~~Noncertified~~ Student Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- g. ~~Noncertified~~ **International Members.** ~~Noncertified~~ International membership shall be open to those individuals who otherwise meet the requirements for Certified International membership but do not possess current NATA-BOC certification. ~~Noncertified~~ International Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- h. ~~Supplier~~ **Members.** ~~Supplier~~ membership shall be open to those entities which are suppliers and/or manufacturers of athletic training materials, supplies, equipment and/or services. ~~Supplier~~ Members shall pay such state dues as shall be determined from time to time by the Officers of the NHATA.
- f.i. **Honorary Members.** An individual may be awarded Honorary membership in NHATA

only by NHATA. Persons who show profound interest in and promote the athletic training profession shall be eligible. Nominations shall be made by Certified Members only and must be accompanied by resumes. Nominations shall be made to the Officers of the NHATA for approval. Honorary Members shall pay no dues.

Rationale:

a – Consolidates qualifications for all certified members (regular, student, retired).

- Technical Changes:
 - NATA-BOC -> BOC, Inc.
 - Removed 'from time to time'

b – Removes certified since certified is now included in the 3.2a proposed revision. Further clarifies and differentiates qualifications for certified retired and retired members. Better aligns with member qualifications for NATA Retired category. There was also no category for retired members who resigned their BOC credential or clearly articulated rights and privileges for this class of members. Also, removes the binary pronouns from the language.

c – Removes certified from student since included in the proposed 3.2a. to include all certified members.

d – Removes certified international since included in the proposed 3.2a to include all certified members.

e – Technical changes:

- Becomes new d.
- NATA-BOC -> BOC, Inc.
- Removed 'from time to time'

f – Technical changes:

- Becomes new e.
- Removed 'Noncertified' from Noncertified Student class to make Student Members class. Noncertified is a criteria as listed in 3.2.f.i.
- Removed 'graduate' from 3.2.f.i.
- NATA-BOC -> BOC, Inc.
- Removed 'Noncertified-' from 3.2.f.iii. so consistent with proposed Student member classification
- Removed 'from time to time'

g. Removed member class as it aligns better with NATA membership categories.

h. Removed member class as it aligns better with NATA membership categories.

i. Technical change:

- Becomes new e.

4) **Proposed substantive change to bylaw Article 3.3 (Application for Membership)**

Current language Article 3.3:

Application for membership is automatic for NATA members who designate New Hampshire as their primary address. Dues are included in NATA yearly membership dues. Non-NATA members may apply for membership by completing membership application on NHATA website and submission of annual dues for the period of membership applied to.

Proposed change: Divide Article 3.3 into two sections. Strike language in new 3.3.1, add new language for 3.3.2, and add language to new 3.3.3, as below.

3.3.1 Application for membership is automatic for NATA members who designate New Hampshire as their primary address. Dues are included in NATA yearly membership dues. ~~Non-NATA members may apply for membership by completing membership application on NHATA website and submission of annual dues for the period of membership applied to.~~

3.3.2 Application for membership for NATA members who reside in or are employed in New Hampshire but designate another state as their primary address with the NATA may apply for membership by completing a membership application on the NHATA website and submitting annual dues.

3.3.3 Non-NATA members that reside or are employed in New Hampshire may apply for membership by completing a membership application on the NHATA website and submission of annual dues for the period of membership applied to.

Rationale:

NHATA can assess member dues for individuals wanting to only be a member of the NHATA and not the NATA or for NATA members who work or reside in NH but designate another state as their primary address with the NATA.

3.3.1 Separated application procedures for NATA members since NHATA can assess NHATA-only member dues.

3.3.2 Added section including procedures for NATA members who designate a non-NH primary address who also want to be NHATA members since NHATA bylaws stipulate the NHATA can assess member dues.

3.3.3 Separated application procedures for non-NATA members and clarified that applicants must reside or are employed in New Hampshire since NHATA bylaws stipulate the NHATA can assess member dues.

5) **Proposed substantive change to bylaw Article 3.5 (Membership Rights and Privileges)**

Current language Article 3.5:

- a. Certified-Regular, Certified-Retired, and Certified-Student Members. Each Certified-Regular, Certified-Retired, and Certified-Student Member shall have the right to one vote on any matter coming before the Members and have the right to attend all meetings of the NHATA. Certified-Regular, Certified-Retired, and Certified-Student Members shall be eligible to serve as officers and serve on committees for the NHATA. Certified-Regular, Certified-Retired, and Certified-Student Members shall have the right to exercise such other privileges as may be prescribed from time to time by the NHATA Officers.
- b. Associate, International, Noncertified-Student, Honorary, and Supplier Members. Associate, International, Noncertified-Student, Honorary, and Supplier Members shall have the right to attend all meetings of the NHATA. These members will have other rights and privileges as prescribed from time to time by the NHATA Officers.

Proposed change: Strike some language and add language to 3.5a and 3.5b, as below:

- a. ~~Certified-Regular, Certified-Retired, and Certified-Student~~ Members. Each ~~Certified-Regular, Certified-Retired, and Certified-Student~~ Member shall have the right to one vote on any matter coming before the Members and have the right to attend all meetings of the NHATA. ~~Certified-Regular, Certified-Retired, and Certified-Student~~ Members **who are also members of the NATA** shall be eligible to serve as officers and serve on committees for the NHATA. **Certified Members who are only members of the NHATA and not members of the NATA shall be eligible to serve on committees for the NHATA but ineligible to serve as officers for the NHATA.** ~~Certified-Regular, Certified-Retired, and Certified-Student~~ Members shall have the right to exercise such other privileges as may be prescribed ~~from time to time~~ by the NHATA Officers.
- b. Associate, ~~International, Noncertified-Student, Honorary, and Supplier~~ Members. Associate, ~~International, Noncertified-Student, Honorary, and Supplier~~ Members shall have the right to attend all meetings of the NHATA. These members ~~will~~ **may** have other rights and privileges as prescribed ~~from time to time~~ by the NHATA Officers.

Rationale:

3.5a – Revisions to member categories align with proposed changes to member category for certified members. The rights and privileges of non-NATA NHATA members include the right to one vote on any matter coming before the Members, the right to attend all meetings of the NHATA, the right to serve on NHATA committees, but this member class cannot hold an elected position. Elected positions are reserved for NATA members due to additional roles and responsibilities of elected positions with the NATA (e.g. serving on the NATA District One Executive Council, receiving member lists from the NATA, etc.).

3.5b - Revisions to member categories align with proposed changes to member category for Associate, Student, Retired and Honorary member categories. Also changes ‘will’ to ‘may’ so other rights and privileges are not guaranteed but possible.

Technical changes:

- **Removed ‘from time to time’**

6) Proposed substantive change to bylaw Article 3.6c (Membership Dues)

Current language Article 3.6c:

- c. Arrears. Any Member whose dues remain in arrears shall be suspended from membership in NHATA. Suspended Members whose dues continue to remain in arrears for one year shall be removed from membership. In case of hardship, the NHATA Officers shall have the power to extend the time of payment on unpaid dues. Persons submitting checks in payment for dues that returned for insufficient funds and persons who allow their memberships to lapse and then renew membership shall be assessed such additional charges and fees as are determined and approved by the NHATA Officers.

Proposed change: Strike part of current language, as below.

- c. ~~Arrears. Any Member whose dues remain in arrears shall be suspended from membership in NHATA. Suspended Members whose dues continue to remain in arrears for one year shall be removed from membership.~~ In case of hardship, the NHATA Officers shall have the power to extend the time of payment on unpaid dues. Persons submitting checks in payment for dues that returned for insufficient funds and persons who allow their memberships to lapse and then renew membership shall be assessed such additional charges and fees as are determined and approved by the NHATA Officers.

Rationale:

- c. Propose to remove arrears since the NHATA can assess member dues to allow for NHATA members who are not NATA members. This option provides a solution to hardship for individuals who cannot renew NATA membership due to hardship.

7) Proposed substantive change to bylaw Article 3.8 (Certificates of Membership)

Current language Article 3.8:

NHATA may issue certificates evidencing membership in such form or forms as the Officers of the NHATA may from time to time determine.

Proposed change: Strike Article 3.8 and make technical change, making Article 3.9 new Article 3.8.

~~NHATA may issue certificates evidencing membership in such form or forms as the Officers of the NHATA may from time to time determine.~~

Rationale:

Proposed revision aligns with NATA bylaws and is more of appropriate for the NHATA policies and procedures than the NHATA Bylaws.

8) Proposed technical change to bylaw Article 3.9 (Nontransferability)

Current language Article 3.9:

Memberships in the NHATA shall not be transferable from one Member to another Member or proposed Member.

New article 3.8

9) Proposed technical change to bylaw Article 4.2 (Purposes)

- Add member after semi-annual

10) Proposed substantive change to bylaw Article 4.3 (Parliamentary Authority)

Current language Article 4.3:

No 4.3 listed in the NHATA bylaws

Proposed change: Add new language for article 4.3a and 4.3b, as below.

Parliamentary Authority

- All meetings and proceedings will be conducted in accordance with the most recent edition of Robert's Rules of Order.
- Minutes of each meeting shall be kept.

Rationale:

Bylaws should identify parliamentary authority and proposed revision aligns with NATA bylaws.

11) Proposed substantive change to bylaw Articles 4.4-4.9

Current language Articles 4.4-4.9:

4.4 Voting.

All business conducted at the meetings shall be passed by a majority vote of those present who are eligible to vote as outlined by the Bylaws of the organization.

4.5 Quorum.

At any scheduled meeting of the members, a quorum for the transaction of business shall consist of twenty five percent (25%) of all entitled to vote at the meetings.

4.6 Voting.

Any election by members shall be determined by a plurality of the votes cast by the members entitled to vote at the election. No ballot shall be required for such election unless requested by a member present or represented at the meeting and entitled to vote in the election.

4.7 Adjournment.

Any meeting may be adjourned from time to time by a majority of the votes properly cast upon the question, whether or not a quorum is present, and the meeting may be held as adjourned without further notice.

4.8 Action by Majority Vote.

When a quorum is present, the action of the members on any matter properly brought before such meeting shall be decided by a majority of the members present or represented and entitled to vote and voting on such matters, except where a different vote required by the law, the Articles of Organization, these Bylaws or that requiring vote of the Executive Council.

4.9 Agendas.

Business requiring votes shall be on an established agenda approved by the Executive Council. Agenda items shall be submitted thirty (30) days before such a meeting to the Executive Council for approval. The Executive Council shall have the power to change an agenda at any time.

Proposed change: Strike Article 4.4-Article 4.9, as below.

~~4.4 Voting.~~

~~All business conducted at the meetings shall be passed by a majority vote of those present who are eligible to vote as outlined by the Bylaws of the organization.~~

~~4.5 Quorum.~~

~~At any scheduled meeting of the members, a quorum for the transaction of business shall consist of twenty five percent (25%) of all entitled to vote at the meetings.~~

~~4.6 Voting.~~

~~Any election by members shall be determined by a plurality of the votes cast by the members entitled to vote at the election. No ballot shall be required for such election unless requested by a member present or represented at the meeting and entitled to vote in the election.~~

~~4.7 Adjournment.~~

~~Any meeting may be adjourned from time to time by a majority of the votes properly cast upon the question, whether or not a quorum is present, and the meeting may be held as adjourned without further notice.~~

~~4.8 Action by Majority Vote.~~

~~When a quorum is present, the action of the members on any matter properly brought before such meeting shall be decided by a majority of the members present or represented and entitled to vote and voting on such matters, except where a different vote required by the law, the Articles of Organization, these Bylaws or that requiring vote of the Executive Council.~~

~~4.9 Agendas.~~

~~Business requiring votes shall be on an established agenda approved by the Executive Council. Agenda items shall be submitted thirty (30) days before such a meeting to the Executive Council for approval. The Executive Council shall have the power to change an agenda at any time.~~

Rationale:

The proposed revision aligns better with NATA District One and NATA bylaws. Proposed revision also removes quorum requirement to conduct business at member meetings. With higher member numbers than when the bylaws were first adopted, it has become more difficult to get 25% of the voting members to attend member meetings.

12) Proposed substantive change to bylaw Article 5.6 (Appointments)

Current language Article 5.6:

The President shall appoint a Certified-Regular, or Certified-Retired, or Certified-Student Member to the position of State Representative serving a three-year term. This representative is to serve as liaison to the NATA at district and national meetings.

Proposed change: Strike language, as below.

The President shall appoint a Certified-Regular, or Certified-Retired, or Certified-Student Member to the position of State Representative serving a three-year term. This representative is to serve as

liaison to the NATA at district and national meetings.

Rationale:

Proposed revision aligns with proposed changes to member categories.

13) Proposed substantive change to bylaw Article 6.3 (President)

Current language Article 6.3:

- a. Nomination. The NHATA membership shall nominate candidates for President each year. Each candidate must be a Certified-Regular, Certified-Retired, or Certified-Student Member of the NHATA and be in good standing with the NATA-BOC. An NHATA Officer who ceases to meet qualifications for being a Member of the NHATA and/or a Certified-Regular, Certified-Retired, or Certified-Student Member of NATA shall automatically cease to be an NHATA Officer unless the status is changed to "inactive". Said "inactive" NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.
- b. Election. An online ballot shall be emailed to each Certified Member no later than November 15 immediately following the nomination of the candidates for President of election years. The emailing shall instruct the Members to complete their ballots within the two-week window online voting period. The candidate receiving the largest number of votes shall take office as NHATA's President as of January 1.
- c. Term of Office, Re-election. The term of office of President will consist of *four* consecutive years. The newly elected President shall serve *two (2) years* as the President Elect, *and* a second consecutive *two more years* as the President. The President shall be elected *biannually*. The President may not serve more than one (1) consecutive term, except for a President who served as President Elect and served a partial term as President upon the resignation or removal of the previous President, or upon vacancy occurring in the office of the President for another reason, may serve one (1) consecutive full term in addition to the partial term. The initial term of the President will be four years concluding December 31, 2012.

Proposed change: Strike language and add new language, as below.

- a. Nomination. The NHATA membership **with voting privileges** shall nominate candidates for President. ~~each year.~~ Each candidate must be a Certified ~~Regular, Certified Retired, or Certified Student~~ Member of the NHATA and be in good standing with **the NATA and BOC, Inc.** ~~NATA-BOC.~~ An NHATA Officer who ceases to meet qualifications for being a **Certified** Member of the NHATA and/or a Certified ~~Regular, Certified Retired, or Certified Student~~ Member of NATA shall automatically cease to be an NHATA Officer. ~~unless the status is changed to "inactive". Said "inactive" NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.~~
- b. Election. ~~An online ballot shall be emailed to each Certified~~ **The President shall be elected by** Members **with voting privileges** ~~no later than November 15~~ immediately following the nomination of the candidates for President of election years. ~~The emailing shall instruct the Members to complete their ballots within the two-week window online voting period.~~ The candidate receiving the largest number of votes shall take office as NHATA's President as of January 1.
- c. Term of Office, Re-election. The term of office of President ~~will~~ **may** consist of *four*

consecutive years. The newly elected President shall serve **no more than two (2) years** as the President Elect, *and* a second consecutive *two more years* as the President. The President shall be elected *biannually*. The President may not serve more than one (1) consecutive term, except for a President who served as President Elect and served a partial term as President upon the resignation or removal of the previous President, or upon vacancy occurring in the office of the President for another reason, may serve one (1) consecutive full term in addition to the partial term. ~~The initial term of the President will be four years concluding December 31, 2012.~~

Rationale:

6.3a – Proposed revision clearly stipulates who will nominate candidates for the office of President. It also identifies that the President must be a Certified member of both the NHATA and NATA to hold office. It is unclear what is meant by “inactive” as no historical context and “inactive” is not something designated by the NATA.

Technical changes:

- NATA-BOC -> NATA and BOC, Inc.

6.3b – Proposed revision stipulates that only members with voting privileges can elect the President. The procedures for how and when ballots are distributed as well as instructions to the Members are better placed in the NHATA Policies and Procedures than the bylaws.

6.3c – Proposed revision replaces “will” with “may” as history dictates some individuals who served in the office of President has not served all four years. Consequently, the proposed revision adds the language that the newly elected President shall serve no more than two years as the President Elect since history shows the last four individuals who served as President Elect served less than a two year term before assuming the position of President. Proposed revision removes language identifying the initial term of President being four years concluding December 31, 2012, since it is not essential to the substance of 6.3c.

14) Proposed substantive change to bylaw Article 6.4 (Secretary)

Current language Article 6.4:

- a. Nomination. NHATA Members shall nominate candidates for Secretary of the NHATA. Each candidate must be a Certified-Regular, Certified-Retired, or Certified-Student Member of the NHATA and be in good standing with the NATA-BOC. An NHATA Officer who ceases to meet qualifications for being a Member of the NHATA and/or a Certified-Regular, Certified-Retired, or Certified-Student Member of NATA shall automatically cease to be an NHATA Officer unless the status is changed to “inactive”. Said “inactive” NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.
- b. Election. An online ballot shall be emailed to each Certified Member no later than November 15 immediately following the nomination of the candidates for Secretary. The emailing shall instruct the Members to complete their ballots within the two-week window of the online voting period. The candidate receiving the largest number of votes shall take office as NHATA's Secretary as of January 1.
- c. Term of Office, Re-election. The term of office of Secretary shall be two (2) years. The Secretary shall be elected in even numbered years. The Secretary may not serve more than two (2) consecutive terms, except that a Secretary who served a partial term as Secretary upon the resignation or removal of the previous Secretary, or upon vacancy occurring in the office of the Secretary for another reason, may serve two (2) consecutive full terms in addition to the partial term. The initial term of President shall be three (3) years concluding December 31, 1998.

Proposed change: Strike language and add new language, as below.

- a. Nomination. NHATA Members **with voting privileges** shall nominate candidates for Secretary of the NHATA. Each candidate must be a Certified-~~Regular, Certified-Retired, or Certified-Student~~ Member of the NHATA and be in good standing with the **NATA and BOC, Inc.** ~~NATA-BOC~~. An NHATA Officer who ceases to meet qualifications for being a **Certified** Member of the NHATA and/or a Certified-~~Regular, Certified-Retired, or Certified-Student~~ Member of NATA shall automatically cease to be an NHATA Officer ~~unless the status is changed to "inactive"~~. Said ~~"inactive"~~ NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.
- b. Election. ~~An online ballot shall be emailed to each Certified Member~~ **The Secretary shall be elected by Members s with voting privileges** no later than November 15 immediately following the nomination of the candidates for ~~President~~ **Secretary** of election years. ~~The emailing shall instruct the Members to complete their ballots within the two week window online voting period.~~ The candidate receiving the largest number of votes shall take office as NHATA's President as of January 1
- c. Term of Office, Re-election. The term of office of Secretary shall be two (2) years. The Secretary shall be elected in even numbered years. The Secretary may not serve more than two (2) consecutive terms, except that a Secretary who served a partial term as Secretary upon the resignation or removal of the previous Secretary, or upon vacancy occurring in the office of the Secretary for another reason, may serve two (2) consecutive full terms in addition to the partial term. ~~The initial term of President shall be three (3) years concluding December 31, 1998.~~

Rationale:

6.4a – Proposed revision clearly stipulates who will nominate candidates for the office of Secretary. It also identifies that the Secretary must be a Certified member of both the NHATA and NATA to hold office. It is unclear what is meant by "inactive" as no historical context and "inactive" is not something designated by the NATA.

Technical changes:

- NATA-BOC -> NATA and BOC, Inc.

6.4b – Proposed revision stipulates that only members with voting privileges can elect the Secretary. Replaced President with Secretary. The procedures for how and when ballots are distributed as well as instructions to the Members are better placed in the NHATA Policies and Procedures than the bylaws.

6.4c – Proposed revision removes language identifying the initial term of President being three years concluding December 31, 1998, since it appears to have been a typo and not essential to the substance of 6.4c.

15) Proposed substantive change to bylaw Article 6.5 (Treasurer)

Current language Article 6.5a &b:

- a. Nomination. NHATA Members shall nominate candidates for Treasurer of the NHATA. Each candidate must be a Certified-Regular, Certified-Retired, or Certified-Student Member of the NHATA and be in good standing with the NATA-BOC. An NHATA Officer who ceases to meet qualifications for being a Member of the NHATA and/or a Certified-Regular, Certified-Retired, or Certified-Student Member of NATA shall automatically cease to be an NHATA Officer unless the status is changed to "inactive". Said "inactive" NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.
- b. Election. An online ballot shall be emailed to each Certified Member no later than November 15 immediately following the nomination of the candidates for Treasurer. The

emailing shall instruct the Members to complete their ballots within the two-week window of the online voting period. The candidate receiving the largest number of votes shall take office as NHATA's Treasurer as of January 1.

Proposed change: *Strike language and add new language, as below.*

- a. Nomination. NHATA Members **with voting privileges** shall nominate candidates for Treasurer of the NHATA. Each candidate must be a Certified ~~Regular, Certified Retired, or Certified Student~~ Member of the NHATA and be in good standing with the ~~NATA-BOC~~ **NATA and BOC, Inc.** An NHATA Officer who ceases to meet qualifications for being a **Certified** Member of the NHATA and/or a Certified ~~Regular, Certified Retired, or Certified Student~~ Member of NATA shall automatically cease to be an NHATA Officer ~~unless the status is changed to "inactive". Said "inactive" NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.~~
- b. Election. An online ballot shall be emailed to each **Certified voting** Member ~~no later than November 15 of the NHATA~~ immediately following the nomination of the candidates for ~~President~~ **Treasurer** of election years. ~~The emailing shall instruct the Members to complete their ballots within the two-week window online voting period. The candidate receiving the largest number of votes shall take office as NHATA's President as of January 1~~

Rationale:

6.5a – Proposed revision clearly stipulates who will nominate candidates for the office of Treasurer. It also identifies that the Treasurer must be a Certified member of both the NHATA and NATA to hold office. It is unclear what is meant by “inactive” as no historical context and “inactive” is not something designated by the NATA.

Technical changes:

- NATA-BOC -> NATA and BOC, Inc.

6.5b – Proposed revision stipulates that only members with voting privileges can elect the Treasurer. Replaced President with Treasurer. The procedures for how and when ballots are distributed as well as instructions to the Members are better placed in the NHATA Policies and Procedures than the bylaws.

16) Proposed substantive change to bylaw Article 6.7.a.ii. (Vacancy and Resignation.)

Current language Article 6.7.a.ii.:

Automatic. Any Officer shall be deemed to have resigned and the Office shall be deemed to be vacant when such Officer: (A) resigns such Officer's membership in NHATA, (B) ceases to be a Certified Member in good standing of NATA unless the status is changed to “inactive”. Said “inactive” NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.

Proposed change: *Strike language and add new language, as below.*

Automatic. Any Officer shall be deemed to have resigned and the Office shall be deemed to be vacant when such Officer: (A) resigns such Officer's membership in NHATA, (B) ceases to be a Certified Member in good standing of NATA **and BOC, Inc.** ~~unless the status is changed to “inactive”. Said “inactive” NHATA officer may conclude his/her term only with approval from the remainder of the Executive Board.~~

Rationale:

Proposed revision adds BOC, Inc. as the NATA and BOC are separate entities and it is presumed that NATA alone was used prior to the separation. Also, the BOC is the certifying body, not the NATA and the bylaw stipulates the officer must be a certified member. The proposed revision removes “unless the status is changed to “inactive” and the following related sentence because it is unclear what is meant by “inactive” as no historical context and “inactive” is not something designated by the NATA.

17) Proposed substantive change to bylaw Article 6.7.b. (Removal.)

Current language Article 6.7.b:

Removal. Any Officer may be removed by the NHATA Officers, if, after an in-person meeting of the Officers at which the Officer whose removal is being considered is given a full opportunity to discuss and respond, it is determined, by a majority of the Officers who are not personally involved in the matter, that one or both of the following has occurred:

- i. Conflict of Interest. The Officer has entered into a relationship that creates a significant conflict of interest with the goals of the NHATA or the rights and obligations of the Office.
- ii. Incompetence. The Officer is no longer able to fulfill the obligations of office competently.

Proposed change: Strike language and add new language, as below.

~~Removal. Any Officer may be removed by the NHATA Officers, if, after an in-person meeting of the Officers at which the Officer whose removal is being considered is given a full opportunity to discuss and respond, it is determined, by a majority of the Officers who are not personally involved in the matter, that one or both of the following has occurred:~~

- ~~i. Conflict of Interest. The Officer has entered into a relationship that creates a significant conflict of interest with the goals of the NHATA or the rights and obligations of the Office.~~
- ~~ii. Incompetence. The Officer is no longer able to fulfill the obligations of office competently.~~

NHATA members may remove Officers at any time. The members with voting privileges, by majority vote of the members present at an NHATA member meeting, may call for a ballot of its voting members on the question of whether to impeach an officer. The ballot shall specify which officer is to be removed and for what reason.

Rationale:

The proposed revision removes the ability for NHATA officers to remove an NHATA officer as NHATA Officers can address an issue with an officer, but it's more appropriate for the members with voting privileges to remove an officer as the NHATA is a membership association. This revision also aligns more consistently with NATA and NATA District One.

18) Proposed substantive change to bylaw Article 7.1. (Duties of Officers - President.)

Current language Article 7.1:

President. The President shall preside at all meetings of the NHATA. The President shall serve as an ex-officio member of all NHATA committees, and appoint all Committee Chairs, subject to approval of the NHATA Officers. The President shall have general charge of the business of the NHATA, and carry out its policies under the direction of the NHATA Officers and membership.

The President shall make an Annual Report to the membership each year having been President for a minimum of six (6) months.

Proposed change: *Strike language, as below.*

President. The President shall preside at all meetings of the NHATA. The President shall serve as an ex-officio member of all NHATA committees, and appoint all Committee Chairs, subject to approval of the NHATA Officers. The President shall have general charge of the business of the NHATA, and carry out its policies under the direction of the NHATA Officers and membership. The President shall make an Annual Report to the membership each year ~~having been President for a minimum of six (6) months.~~

Rationale:

The proposed revision removes the 6 month minimum requirement due as the President takes office January 1 and historically there is an NHATA member meeting at EATA that the President presides over.

19) Proposed substantive change to bylaw Article 8.6. (Tax Preparation.)

Current language Article 8.6:

Does not exist.

Proposed change: *Add language, as below.*

Tax Preparation. One month after the close of the fiscal year, the Treasurer shall submit the Treasurer's books to the NHATA's certified public accountant for tax preparation. A written report summarizing NHATA's financial status shall be made to the membership at each member meeting.