

# NHATA Executive Council Meeting Minutes

Sept. 25<sup>th</sup>, 2019

Location: University of New Hampshire

## Executive Board Members in Attendance

Sandy Snow – President  
Ben Towne – Interim President Elect  
Ali Bower – Secretary  
Christin Reyes - Treasurer

*Time Meeting is Called to Order: 7:20 pm*

*Quorum Present?*

*Yes, 3 of 3 voting members are present*

## President's Report

- ◆ Secondary school athletic trainers are requesting helmet decals – possibilities are being explored
- ◆ Tax Status Update
  - Documents have been submitted to IRS
  - Awaiting follow up on status from IRS
  - CPA is involved – Pauline Riley (NATA CPA)
  - 1024A forms are being updated with new Executive Council Members
- ◆ Upcoming meetings with Student Athletic Training Program organizations
  - 10/21/2019 8:00 am Plymouth State
  - 11/4/2019 8:30 pm Colby Sawyer
  - 11/5/2019 6:30 pm UNH
  - 11/26/2019 10:00 am Keene State
  - Other Executive officers to attend at least one meeting with students, iLead Representative plans to attend PSU, CSC, UNH meetings
  - Sandy to notify District One of dates
- ◆ District 1 is still looking for Student Ambassadors
  - Program directors have been provided with information
  - No applicants at this time
  - Deadline extended – submissions ASAP

## President Elect's Report

*Nothing to report*

## Secretary's Report

- ◆ Awaiting finalization of NATA's new web platform for updated membership lists
- ◆ District 1 Secretary's meeting to be held Thursday 9/26/2019 to provide updates and additional information
- ◆ Previous minutes

- No corrections or amendments

### **Treasurer's Report**

- ◆ Financial Disclosures
  - Checking Account Current Status: \$2754.69
  - Savings Account Current State: \$9200.42
  - Earned \$0.08 in interest
- ◆ Payment to BOC for EBP credit approval application: \$55.00 on 9/23/2019
- ◆ Early numbers suggest small membership increase which should help increase operating budget
- ◆ KSI hotel budget general discussion (see general discussion topics)
- ◆ State meeting budget: no money budgeted, but funds could possibly be pulled from other line items if unused to cover speaker and hotel expenses
- ◆ Student symposium budget: \$750 but discussion ensued re: reaching out to all ATP Directors for expenses to host at each site to set aside a better informed amount
- ◆ General information
  - 2 - \$500 scholarships

### **General Discussions**

- ◆ Committee reports and Updates
  - Awards – no nominations to date. T. J. working to fill committee
- ◆ Elections
  - 2019 is an election year for treasurer
  - Special election for president elect
  - Information to go out to the membership in next 7-10 days
  - One month to collect nominations
  - Two weeks for information to be available, membership must be provided information on candidates and voting open by Nov 15 per bylaws
  - 2-3 weeks of voting open due to overlap with holiday
- ◆ November State Meeting/KSI-NHATA Meeting
  - KSI coming to UNH Thursday – Saturday Nov. 21<sup>st</sup>-23<sup>rd</sup> 2019
  - Thursday, 11/21 – KSI dinner TBA; Friday 11/22/2019 – KSI presentation regarding sudden death in sports, emergency preparedness, and recommendations with NHIAA, NHATA, athletic trainers, athletic directors, ATE program directors, various other stakeholders, lobbyist and legislatures in hopes of creating larger changes statewide
  - Saturday 11/23/2019
    - 8:00-10:30 am - 2.5 EBP session by KSI – open only to NH ATs and ATS
    - 10:45 to 11:15 am – NHATA Statement meeting with bylaws vote
    - Proposed: following meeting Christine to do 2 hours of EBP pending BOC approval– open to athletic trainers from other states

- Proposed cost of NHATA EBP session: \$35 for certified AT, free to student members
- ◆ Next Project: Policies and Procedures manual updates following bylaw revisions

### **New Business**

- ◆ Adding names to checking account, second debit card – Use of NATA DST Report on Best Practice for Organizations
- ◆ Director and Officer Insurance – general discussion
- ◆ PO Box – general discussion

### **Votes and Actions**

- ◆ Approve previous minutes – 3 in favor
- ◆ State meeting/EBP sessions including cost – 2 in favor, 1 abstains
- ◆ PO Box in Manchester as central NHATA address – 3 in favor

### **Next Steps**

- ◆ Connect with ATE programs to identify students for DI ambassador – representative of 3 of 4 programs present at meeting – ambassador vacancies for CSC, KSC, UNH; PSU ambassador position filled.
- ◆ Ben to investigate cost of UNH hosting future student symposium
- ◆ Ali to discuss Student Symposium 2020 with KSC ATE program director Dr. Swiger to begin planning
- ◆ Sandy to send out election nomination information to membership
- ◆ Sandy to reach out to ATE program directors
- ◆ Sandy and Ali to work on finalizing and marketing KSI/NHATA State meeting
- ◆ Christine to investigate PO Box cost/options
- ◆ Christine to reach out to each AT Program Director to gather financial information re: expenses to host Student Symposium to better inform the budget

### **Motions**

- ◆ Motion to hold bylaw changes discussion to Oct. meeting including Vicky Graham input by Sandy– seconded by Christine
- ◆ Motion to adjourn by Sandy– seconded by Ben

### **Next Meeting**

- ◆ Date: Oct. 23<sup>rd</sup> 2019
- ◆ Time: 6:30 pm
- ◆ Location: NHMI

*Approved 10/23/2019  
C. Brown NHATA*

*Meeting adjourned: 9:05 pm*