

NHATA Executive Council Meeting Minutes
August 4th 2020 9:00 am
Via Video Conference

Executive Council Members in Attendance

Sandy Snow – President
Christine Reyes – President-Elect
Ali Bower – Secretary
David Caponigro – Treasurer
T. J. Smith - Website and Awards Committee
Natalie Pollet - Social Media Committee Member
Christine Levreault - Fundraising Committee
Cliff Chulada - Secondary School Committee
Max Judge - Emerging Student Leader

Time Meeting is Called to Order: 9:00 am

Quorum Present?

Yes, 3 of 3 voting members are present

Announcements

- District 1 Bylaw voting now open

President's Report

- ◆ Ad Hoc website committee working with T. J. on website facelift

President Elect's Report

- Nothing to report

Secretary's Report

- ◆ Nothing to report

Treasurer's Report

- Financial Disclosures and Treasurer's Report
- Credit Union update and general discussion
 - investigated two additional institutions - TD Bank and Bank of America.
 - David's recommendation: Move to Triangle Credit Union or remain with Citizens Bank.

General Discussions and Committee Reports

- Social Media Committee Report - Committee Chair Natalie Pollet

- General updates and upcoming content.
- Content creation meeting - Thursday 8/6/2020 10:00 am
- Government Affairs Committee Report by proxy - Sandy
 - Grant application submitted.
- Webpage update - by proxy - Sandy
 - Ad hoc committee meeting Monday 8/10/2020
- Secondary School Committee - Committee Chair Cliff Chulada
 - Fall start date postponed to Sept. 8th 2020
- Mask Fundraiser Update - Christine
 - Bulldog Designs, Keene NH
 - Potentially \$4.98/mask price point
 - \$12.00/mask final price to include shipping and association donation
 - Health and fundraising statement to be included on store site
- Bylaw and Policies and Procedures - Sandy
 - On going revisions.
 - Sandy seeking officer assistance. Ali and David.

New Business

- Proposal by Sandy to open awards and nominations early - Aug. 15th.

Items to be Held Over

- Vote to move NHATA finances to another financial institution

Motions and Votes

- ◆ Motion by David to accept July 2020 minutes. Seconded by Christine.
 - 3 in favor. 3-0-0
- ◆ Motion by David to offer four mask options to the membership. Seconded by Ali.
 - 3 in favor. 3-0-0
- ◆ Motion by David to offer mask price at \$12.00/mask including shipping. Seconded by Ali.
 - 3 in favor. 3-0-0
- ◆ Motion by David to close mask store Sept. 30th. Seconded by Ali.
 - 3 in favor. 3-0-0
- ◆ Motion by Ali to open Awards and Nominations Aug. 15th 2020 and close Oct. 15th 2020. Seconded.
 - 3 in favor. 3-0-0
- ◆ Motion by Christine - if any voting member of the adhoc awards committee submits any application materials for an award nomination including but not limited to a nomination and/or letter of support they must notify the Awards Committee Chair. Seconded by David.
 - 3 in favor. 3-0-0
- ◆ Motion by Christine - if the Awards Committee Chair should need to recuse themselves they must notify the Office of the President. Seconded by David.
 - 3 in favor. 3-0-0

- ◆ Motion by Christine - The Awards Committee Chair must notify the Officer of the President with any committee recusals. Seconded by David.
 - 3 in favor. 3-0-0
- ◆ Motion by Christine - If any officers were involved in the award nomination or supporting information, said officer should recuse themselves from any involvement in voting or review of materials. Seconded by David.
 - 3 in favor. 3-0-0
- ◆ Motion by Christine - Any officer involved in the award nomination process should not be responsible for notification of any award recipient, entity or applicant. Seconded by David.
 - 3 in favor. 3-0-0

Action Items

- David - to discuss change of financial institution with Pauline
- Christine - finalize mask mock ups and statement language for store.
- Ali - draft email to membership regarding mask fundraiser
- Social Media Committee - promote masks and other topics discussed during meeting
- Ali/Sandy to notify T. J. - awards and nominations opening Aug. 15th and changes to officer/committee procedures for submission and review
- T. J. - open Awards and Nominations Aug. 15th
- Sandy, Ali, David - bylaw revisions
- Group - begin planning Nov. 2020 member meeting - Saturday before Thanksgiving

Next Meeting

Date: Thursday, Sept. 10th 2020

Time: 10:00 am

Location: Zoom

Meeting adjourned: 11:07 am

Approved
A Bown MAT ATC
Sept. 10th 2020